



HR Advisor

Norbar Torque Tools Ltd has an exciting opportunity for an HR Advisor to join their busy team providing a professional and comprehensive HR function for 300+ employees.

This generalist role provides an opportunity for career development, as you will work closely with the Head of HR supporting all stages of the employee lifecycle as well as working on key projects and deputising in the absence of the Head of HR.

A flexible attitude to work is essential as you will advise on a wide range of HR queries from employees and managers, fully participate in the recruitment process as well as supporting initial stages of formal processes. Excellent IT skills are required as you will process contractual changes and the annual salary review.

You will be involved in training and development activities, devising and delivering training and coaching line managers and employees to develop knowledge and best practice.

You will ideally be CIPD qualified with a number of years' experience in a similar role preferably in a manufacturing environment. A good up to date understanding of employment law is essential.

In return for a 37.5 hour week, we can offer a competitive salary in the range £30,000 - £35,000.

Norbar also offers a non-guaranteed profit related bonus, generous contributory pension scheme, life assurance, an award-winning restaurant, plus other lifestyle benefits including half day on a Friday.

Closing date for applications: Tuesday 31 May 2022

We reserve the right to interview and appoint before the closing date

follow the link to our [Current Opportunities](#).

Strictly No Agencies